

Progeny Academy  
Regular Board Meeting  
**APPROVED Minutes**  
Saturday, April 18<sup>th</sup>, 2020  
9:00 AM  
\*Virtual Meeting\*

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on April 18<sup>th</sup>, 2020 at 9:00AM. Roll call was taken with the following attendance:

<b>Member Name</b>	<b>Position</b>	<b>Present</b>	<b>Absent</b>
Dr. David Kimori	Chair		X
Mr. Jim Smith	Secretary	X	
Mr. Jeramie Steinert	Treasurer	X	
Ms. Emma Hansen	Director	X	
Mr. Abdi Mahamed	Director		X
Ms. Lakisha Witter	Director	X	

Also Present: Ms. Nicole Nelson, Director, Ex-Officio

**1. Call to Order**

In the absence of the Board Chair, The Board Secretary called the meeting to order at 9:18am. The Secretary acknowledged a quorum was present.

**2. Open Agenda**

The Open Meeting was acknowledged; no public questions or comments were posed to the Board.

**3. Approve Agenda**

Mr. Jeramie motioned for the Agenda to be approved. The motioned was seconded and passed unanimously.

**4. Minutes from the Previous Board Meeting**

**4.1 Minutes of Meeting of March 14, 2020**

Mr. Jeramie moved and the motion was seconded that that the minutes from the meeting of March 14<sup>th</sup>, 2020 be approved. The motion passed unanimously.

**5. Business Arising from the previous meeting**

The Chair stated that all business arising from the previous board meeting minutes were included in the Agenda.

**6. Treasurer's Report**

**6.1 July 2019-March 2020 to Date Report**

Item tabled.

**6.2 July 2020-June 2021 Preliminary Budget and Enrollment Projections**

Item tabled.

Ms. Nicole requested that the Board call a special session prior to next Board meeting to discuss financials.

**7. Director's Report**

Ms. Nicole reported on the following items:

- I. Enrollment Status: 53 Students
- II. Authorizer Meetings:  
Tuesday, April 14<sup>th</sup>: Lawrence Ronglien, (New Charter Liaison), visit 7  
Laurie Schroeder
- III. Updates
  - A) SEL Grant MDE-were not selected
  - B) Line of Credit-Gone through, monitoring expenditures, paying back vendors
- IV. Calendar Update  
April 13<sup>th</sup> was a student contact day to make up for one of the two days prior to the school closure (motion needed to amend the calendar)
- V. COVID-19 Update
  - Website
  - State/local assessments
  - School Actions to date
    - a) Curriculum planning and implementation (Hard copy/Google Classroom/Schoology)
    - b) Distance planning with contracted vendors (FNS, Transportation, SpEd services,)
    - c) Communication with families
    - d) Delivery of materials, technology, and meals to families
    - e) Will begin planning discussions for students to return on May 4<sup>th</sup>
- VI. Request/Resolution to Complete Application Process for Payroll Protection Program
- VII. Additional Notes/Activities/Upcoming Items
  - Trimester II Honor Roll Acknowledgements
  - Marketing and Recruiting
  - Grant research
  - April 30<sup>th</sup>-End of Distance Learning
  - May 1<sup>st</sup> & May 4<sup>th</sup>: Planning Days?
  - May 5<sup>th</sup>-Students Return?

After discussion, Mr. Jeramie moved and the motion was seconded that Director's Report be received (including procession to complete PPP Application). The motion passed unanimously.

## **8. Authorizer's Report**

No report from the Authorizer.

## **9. Other Reports, Action and Discussion Items**

### **9.1 Score Card Update**

Ms. Nicole reported that the school is waiting to hear from the Authorizer as to how the Score Card will be modified to reflect the present school circumstances (specifically category 3).

### **9.2 Teacher and Director Evaluations**

Ms. Nicole reported that Teacher evaluations have been suspended for the rest of the school year. In lieu of evaluations, Ms. Nicole will be sending out a self-evaluation forms for teachers to complete and then meet to discuss reflection and gather feedback in order to set up goals for the upcoming school year. In regard to the Director Evaluation, Ms. Nicole is gathering feedback from the Authorizer. The information will be gathered and shared with Board members to review and then create a process to be executed at the June meeting.

### **9.3 Board Policies for the Month of April**

#### **9.3.1 526 Hazing Prohibition**

#### **9.3.2 531 Pledge of Allegiance**

After Discussion, Mr. Abdi moved and the motion was seconded that policies 526 and 531 be approved as final readings. The motion passed unanimously.

## **10. Adjournment**

There being no further business, Mr. Jeramie moved that the board meeting adjourn noting the time of 10:00am. The motion was seconded and passed unanimously.