

Progeny Academy
Regular Board Meeting
Approved Minutes
Saturday, December 14th, 2019
9:00 AM

5929 Brooklyn Boulevard, Dining Room, Brooklyn Center, MN 55429

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on December 14th, 2019 at 9:00AM. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Dr. David Kimori	Chair	X	
Mr. Abdi Mahamed	Director		X
Mr. Jim Smith	Secretary	X	
Mr. Jeramie Steinert	Treasurer	X	
Ms. Lakisha Witter	Director	X*	

*Present via teleconference

Also Present: Ms. Nicole Nelson, Director, Ex-Officio; Ms. Patti Kronk, Human Resources-Operations Director, Ex-Officio

1. Call to Order

The Chair called the meeting to order at 9:16am and board member introductions were made. The Chair acknowledged a quorum was present.

2. Open Agenda

The Open Meeting was acknowledged; no public questions or comments were posed to the Board.

3. Approve Agenda

Mr. Jim motioned for the Agenda to be approved with amendment. The motioned was seconded and passed unanimously.

4. Minutes from the Previous Board Meetings

4.1 Meeting of Meeting of November 9, 2019

Ms. Lakisha moved and the motion was seconded that that the minutes from the meeting of November 9, 2019 be approved. The motion passed unanimously.

5. Business Arising from the previous meeting

The Chair stated that all business arising from the previous board meeting is included in the Agenda.

6. Treasurer's Report

6.1 July-November 2019 to Date Report

Ms. Nicole presented the Year to Date Report noting the following:

- *The total amount of general education revenue received is 32%
- *The total amount of expenditure received is 35%
- *Based on the benchmark of 42%
- *Went through line items to discuss expenditures

After discussion, Mr. Jeramie moved and the motion was seconded that the Treasurer's Report be received. The motion passed unanimously.

6.1 2019 School Audit Report

Item tabled.

7. Director's Report

Ms. Nicole reported on the following items:

- A) Enrollment updates
- B) State Trainings attended
- C) Authorizer visits
- D) Financial Status of School
- E) District Calendar Changes
- F) Upcoming Dates/Activities

After discussion, Mr. Jeremie moved and the motion was seconded that Director's Report be received. The motion passed unanimously.

8. Authorizer's Report

No report from the Authorizer.

9. Other Reports, Action and Discussion Items

9.1 Score Card Update

The administration discussed with the Board the recent site visits by IQS and the status of its performance to date. The feedback received by IQS has been positive.

9.2 Board Policies for the Month of December

9.2.1 407 Employee Right to Know-Exposure to Hazardous Materials

9.2.2 410 Family and Medical Leave

9.2.3 412 Expense Reimbursement

9.2.4 612 Title I Parent Involvement

After Discussion, Mr. Jim moved and the motion was seconded that policies 407, 410, 412 and 612 be approved as final readings. The motion passed unanimously.

9.2.5 413 Harassment and Violence

9.2.6 417 Chemical Use and Abuse

9.2.7 418 Drug Free Workplace/Drug Free School

After Discussion, Mr. Jim moved and the motion was seconded that policies 413, 417 and 418 be approved as first readings. The motion passed unanimously.

10. Adjournment

There being no further business, Mr. Jim moved that the board meeting adjourn noting the time of 9:56am. The motion was seconded and passed unanimously.