

Progeny Academy
Regular Board Meeting
APPROVED Minutes

Saturday, June 9th, 2019
9:00 AM

3325 Dunkirk Lane North, Plymouth, MN 55447

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on June 9th, 2019 at 9:00AM. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Dr. David Kimori	Chair	X	
Mr. Abdi Mahamed	Director	X	
Mr. Jim Smith	Treasurer	X	
Mr. Jeramie Steinert	Director		X
Ms. Lakisha Witter	Director		X

Also Present: Ms. Nicole Nelson, Director, Ex-Officio, Ms. Patti Kronk, HR/Operations Director, Ex-Officio

1. Call to Order

The Chair called the meeting to order at 9:32am. The Chair acknowledged a quorum was present.

2. Open Agenda

The Open Meeting was acknowledged; no public questions or comments were posed to the Board.

3. Approve Agenda

Mr. Jim motioned for the Agenda to be approved. The motioned was seconded and passed unanimously.

4. Minutes from the Previous Board Meeting

4.1 Meeting of Meeting of May 18, 2019

Mr. Jim moved and the motion was seconded that that the minutes from the meeting of May 18, 2019 be approved. The motion passed unanimously.

5. Business Arising from the previous meeting

The Chair stated that all business arising from the previous board meeting is included in the Agenda.

6. Treasurer's Report

6.1 Draft of the 2019-2020 School Budget and Enrollment Projection

Item tabled. Special session to be called.

7. Director's Report

Ms. Nicole and Ms. Patti reported on the following:
Actions/Activities through Friday, June 8th, 2019

1. MDE/STATE/FEDERAL/AUTHORIZER
 - A. CSP funding submission 4 successful (through 6/2/19)
 - B. MARSS 62 to be completed and submitted this week

2. BUILDING/COMMUNITY
 - A. Phone Services
 - B. Structural work
 - C. Food and Beverage license obtained
 - D. Furniture move scheduled on 6/13 (Donations and purchases from Global Academy and Northeast College Prep Charter School)

3. Contracted Services
 - A. Met with Emily Cooley Dobbins on 5/23/19
 - B. Special Education July 1 submissions
 - C. Training with PowerSchool on 6/3/19
 - D. Benefits meeting on 6/5/19 & 6/7/19
 - E. Purchase of phone services (school now has phone and fax number)
 - F. Purchase of copier and copier services

4. JOB POSTINGS & INTERVIEWS
 - A. Hiring of the following staff:
 - i. Hiring ELL
 - ii. Hiring SpEd
 - iii. Hiring Grade 5
 - iv. Hiring of SpEd Para
 - B. Interviews continue to take place throughout the month for the remaining positions (Grade 6-8 science, Math, LA; World Language)
 - i. Math Follow Up Interview on 6/10
 - ii. Language Arts Interview on 6/10

5. CURRICULUM/INSTRUCTION/FALL PLANNING
 - A. Reviewing curriculum for Social Emotional Learning
 - B. ACT Tessaera, Aspire & NWEA MAP Testing
 - C. Professional Development Planning for Fall
 - D. Meeting scheduled on 6/12 for Grade 6 SS curriculum
 - E. School Trainings Program
 - F. Meeting with Mr. Jim and Dr. David for PD planning on 6/20

6. MARKETING/RECRUITING/FUNDRAISING
 - A. Cross of Glory Community Meeting
 - B. Reaching out to surrounding community
 - C. Fall open houses
 - D. Twins Fundraiser

After discussion, Mr. Jim moved, and the motion was seconded that the Director's Report be received. The motion passed unanimously.

8. Authorizer's Report

No report from the Authorizer.

9. Other Reports, Action and Discussion Items

9.1 Board Policies for the Month of June

9.1.1 470 Employee use of Social Media

After discussion, it was determined that the policy be tabled to a future meeting for review.

9.2 Restrictive Procedures

After discussion, Mr. Jim moved that the Restrictive Procedures be approved. The motion was seconded and passed unanimously. The procedures manual will be posted online for public reference.

9.3 2019-2020 Board Meeting Calendar

After discussion, Mr. Jim moved that the 2019-2020 Board Meeting Calendar be approved. The motion was seconded and passed unanimously. The information will be posted online for public reference.

10. Adjournment

There being no further business, Mr. Abdi moved that the board meeting adjourn noting the time of 10:13am. The motion was seconded and passed unanimously.