

Progeny Academy
Regular Board Meeting
Approved Minutes
Saturday, February 8th, 2020
9:00 AM

5929 Brooklyn Boulevard, Dining Room, Brooklyn Center, MN 55429

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on February 8th, 2020 at 9:00AM. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Dr. David Kimori	Chair	X	
Mr. Abdi Mahamed	Director		X
Mr. Jim Smith	Secretary		X
Mr. Jeramie Steinert	Treasurer	X	
Ms. Lakisha Witter	Director	X*	

*Present via teleconference

Also Present: Ms. Nicole Nelson, Director, Ex-Officio; Ms. Emma Hansen, Teacher; Ms. Michelle Hoffman, Auditor-Clifton Larson Allen

1. Call to Order

The Chair called the meeting to order at 9:06am. The Chair acknowledged a quorum was present.

2. Open Agenda

The Open Meeting was acknowledged; no public questions or comments were posed to the Board.

3. Approve Agenda

Mr. Jeramie motioned for the Agenda to be approved with amendment. The motioned was seconded and passed unanimously.

4. Minutes from the Previous Board Meetings

4.1 Minutes of Meeting of January 11, 2020

Ms. Lakisha moved and the motion was seconded that that the minutes from the meeting of January 11, 2020 be approved. The motion passed unanimously.

4.2 Minutes of Meeting of January 24, 2020

Mr. Jeramie moved and the motion was seconded that that the minutes from the meeting of January 24, 2019 be approved. The motion passed unanimously.

5. Business Arising from the previous meeting

5.1 Appointment of Board Member

After discussion Mr. Jeramie moved and the motion was seconded that Ms. Emma Hansen be appointed to the Board as a teacher representative. The motion passed unanimously.

5.2 2019 Financial Audit

The Chair acknowledged Ms. Michelle Hoffman to present the 2019 Financial Audit. Michelle stated that a "clean" audit has been issued to Progeny Academy. Due to the fact that Progeny was Pre-Operational during the 2019 year, there is not as much data to report upon as there will be next year. Michelle did share revenue and expenditures. Additionally, Michelle noted that Charter Schools tend to have difficulty with making sure that invoices are paid within 35 days due to cash flow and making

sure internal controls are clearly identified and followed. She suggested that Progeny keep this in mind for future audits, but at this time, there are no concerns. After discussion, Ms. Lakisha moved and the motion was seconded that the 2019 Financial Audit be approved. The motion was seconded and passed unanimously.

6. Treasurer's Report

6.1 July 2019-January 2020 to Date Report:

Ms. Nicole presented the Year to Date Report noting the following:

*The total amount of general education revenue received is 41%

*The total amount of expenditure is 44%

*Based on the benchmark of 58%

*Went through line items to discuss expenditures

After discussion, Mr. Jeramie moved and the motion was seconded that the Treasurer's Report be received with corrections. The motion passed unanimously.

7. Director's Report

Ms. Nicole reported on the following items:

A) Enrollment updates

B) Food and Nutrition Audit completions

C) Authorizer Visits

D) Grant Work

E) Upcoming dates and activities (NWEA, conferences, Professional Development)

After discussion, Mr. Jeramie moved and the motion was seconded that Director's Report be received. The motion passed unanimously.

8. Authorizer's Report

No report from the Authorizer.

9. Other Reports, Action and Discussion Items

9.1 Score Card Update

The administration discussed with the Board the recent site visits by IQS and the status of its performance to date. Ms. Nicole noted that an update from IQS should be shared in the upcoming month.

9.2 Board Policies for the Month of January

9.2.1 506 Student Discipline

9.2.2 514 Bullying Prohibition

9.2.3 520 Student Surveys

After Discussion, Ms. Lakisha moved and the motion was seconded that policies 506, 514 and 520 be approved as final readings. The motion passed unanimously.

9.2.4 521 Student Disability Nondiscrimination

9.2.5 522 Student Sex Nondiscrimination

9.2.6 524 Internet Acceptable Use

After Discussion, Ms. Lakisha moved and the motion was seconded that policies 521, 522 and 524 be approved as first readings. The motion passed unanimously.

10. Adjournment

There being no further business, Mr. Abdi moved that the board meeting adjourn noting the time of 9:57am. The motion was seconded and passed unanimously.