

Progeny Academy
 Regular Board Meeting
Approved Minutes
 Saturday, November 14, 2020
 9:00 AM
 Virtual Meeting

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on November 14, 2020 at 9:00AM. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Dr. David Kimori	Chair	X	
Mr. Jeramie Steinert	Treasurer	X	
Dr. Lakisha Witter	Secretary	X	

Also Present: Ms. Nicole Nelson, Director, Ex-Officio; Mr. Peter Zwach, Teacher at Progeny Academy.

1. Call to Order

The Secretary called the meeting to order at 9:15am. The Secretary acknowledged a quorum was present.

2. Approve Agenda

Mr. Steinert The motioned was seconded by Mr. Dr. Witter.

Vote:

Aye	Nay	Abstention
2	0	0

3. Open Agenda

The Open Meeting was acknowledged; no public questions or comments were posed to the Board.

4. Board Member Appointment

The Board acknowledged and welcomed Mr. Peter Zwach to the meeting. Mr. Zwach introduced himself to the Board and shared interest in serving the school.

After discussion Mr. Steinert motioned that Mr. Zwach be appointed to the Progeny Board of Directors. The motion was seconded by Dr. Witter.

Vote:

Aye	Nay	Abstention
2	0	0

5. Reports

5.1 Executive Director report:

Ms. Nelson reported on the following items:

- I. Enrollment ADM: 57.87

- II. Authorizer Meetings:
 - A) Monthly meeting with Lawrence Ronglien (November 12th)
 - B) Weekly meeting with Laurie
 - C) Meeting with Charmagne Campell-Patton (Categories 1 & 3)
 - D) Charter School Leaders Meeting-November 11th
Topics: Annual Report; Oversight Reminders; AAP; NGAPS; innovations & challenges
- III. Updates
 - A) State reporting (MARSS, CLiCs)
 - B) Implementation 1 of CSP Complete
 - C) Implementation 2 of CSP Grant underway (90,000.00 carryover)
 - D) Beginning of a Finance Committee
 - E) Special Education Updates Meeting-November 13 (Address Executive Order 2094)
 - F) Additional Program Updates
 - 1) NWEA Testing-Round 1 just about complete
 - 2) End of Trimester I-Wednesday November 25th (Progress reports sent out semi-monthly); daily/weekly communications from staff/admin
 - 3) School closed Thursday-Friday (Nov. 26-27) Holiday
 - 4) Trimester II will commence on November 30
 - 5) Report Cards will go out during the first week of December
 - 6) Teacher Observations to begin the first week of December
- IV. Executive Order 2094
 - A) Paragraph 5: School districts and charter schools operating in a distance or hybrid learning model that are providing in-person services in accordance with public health guidelines must prioritize providing in-person instruction and services to students with disabilities whose individualized education program calls for intensive services that cannot be provided in a distance learning model. MDE will continue to provide additional guidance to school districts and charter schools about this provision.
 - B) 2095: Paragraph 9 of Executive Order 20-94 is amended by the following addition: Upon approval by the Executive Council, as soon as is practicable but no later than November 30, 2020, a school district or charter school must count 30 minutes per day for teacher preparation to provide instruction to students in distance learning or a distance learning or hybrid learning model, as instructional time toward meeting the minimum hours required by Minnesota Statutes 2019, section 120A.41. This teacher preparation time is for students receiving instruction in distance learning or a distance learning or hybrid model. This time is in addition to a school district's or charter school's teacher preparation time established under Minnesota Statutes 2019, section 122A.50.
 - C) Paragraph 10: Upon approval by the Executive Council, schools operating under a distance or hybrid model may charge additional special education contracted transportation costs beyond actual services provided but limited to what the school would have paid if they were fully on-site for State Fiscal Year 2021.
- V. Transition Planning
 - A) Current Situation: For the week of 10/20-11/2-
Hennepin County 57.6; Brooklyn Center 74.8; Brooklyn Park 78.5; Minneapolis 58.4; Robbinsdale 60.8
 - B) [Projections](#)
 - C) Recommendation:
 - 1) Transition to Distance Learning on November 23rd
 - 2) Utilize November 20th as an asynchronous learning day for teachers to prepare for transition

After discussion Dr. Witter moved that the instructional schedule change take effect by November 30th. The motion was seconded by Mr. Steinert.

Vote:

Aye	Nay	Abstention
2	0	0

After discussion, Dr. Witter moved that the transition to distance learning on November 23rd. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
2	0	0

5.2 Revised 2019-2020 Budget

Ms. Nelson presented a revised budget based on a 60 ADM. Ms. Nelson went through the line items to review revenue and expenditure changes. After discussion Steinert moved that the revised budget be approved. The motion was seconded by Dr. Witter. A roll call vote went as follows:

Mr. Steinert	Aye
Dr. Witter	Aye
Mr. Zwach	Aye
Dr. Kimori	Aye

5.3 July-October 2020 YTD Report-Item tabled.

5.4 Report from Authorizer-Item tabled.

6. Consent Agenda

6.1 Minutes of October 10, 2020 Regular Board meeting

6.2 Minutes of October 14, 2020 Special Board Meeting

6.3 Monthly Finance Report (July-October 2020)

6.4 Executive Director Report

After discussion, Dr. Witter motioned for the Consent Agenda to be approved with item 6.3 tabled. The motioned was seconded by Mr. Steinert.

Vote:

Aye	Nay	Abstention
4	0	0

7. Old Business-No Old Business to address at this time

8. New Business

8.1 Policies for Review for the month of November-Final Reading

8.1.1 490 Employee Misconduct and Dishonesty

8.1.2 491 Credit Card Usage

8.1.3 492 Religious Practice and Prayer

After discussion, Mr. Steinert motioned that policies 490, 491 and 492 be approved as final readings. The motion was seconded by Dr. Witter.

Vote:

Aye	Nay	Abstention
4	0	0

8.2 Policies for Review for the month of November-First Reading

8.2.1 493 Nepotism

8.2.2 506 Discipline (annual)

8.2.3 510 Student Transportation and School Bus Safety

After discussion, Mr. Steinert motioned that policies 493, 506 and 510 be approved as a first reading. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
4	0	0

9. Other

9.1 Scorecard Update

The Director stated that there were no new updates at this time, but would share the annual report at the upcoming board meeting.

10. Adjournment

Board members thanked Mr. Zwach and welcomed him to the Board There being no further business, Mr. Zwach motioned for the meeting to adjourn noting the time at 9:55am. The motion was seconded by Mr. Steinert.

Vote:

Aye	Nay	Abstention
4	0	0