

Progeny Academy
 Regular Board Meeting
Approved Minutes
 Saturday, April 10, 2021
 9:00 AM
 Virtual Meeting

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on April 10th, 2021 at 11:00AM via zoom meeting. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Dr. David Kimori	Chair	X	
Mr. Jeramie Steinert	Treasurer	X	
Dr. Lakisha Witter	Secretary	X	
Mr. Peter Zwach	Director	X	

Also Present: Ms. Nicole Nelson, Director, Ex-Officio; Mr. Paul Kinsley, Cadre Member & Ex-Officio, Innovative Quailty Schools; Mr. James Ommart, parent.

1. Call to Order

The Chair called the meeting to order at 9:10am. The Chair acknowledged a quorum was present.

2. Approve Agenda

Mr. Zwach moved for the Agenda to be approved. The motioned was seconded by Dr. Witter.

Vote:

Aye	Nay	Abstention
4	0	0

3. Open Agenda

The Open Meeting was acknowledged; the Chair welcomed the guests present and invited them to participate in the meeting when asked.

4. Reports

4.1 Executive Director report:

Ms. Nelson reported on the following items:

- I. Enrollment ADM: 52.96
- II. Authorizer Meetings: Meetings coming up April 13th, with Larry
- III. Updates
 - A) State reporting (MARSS, CLiCs)
 - B) Additional Program Updates
 - 1) State testing Preparations
 - A) Wrapping up Access testing for Students
 - B) Planning for MCA Assessments beginning April 20th
 - 2) Trimester III Began on March 16th
 - A) 7 & 8th grade students in Person

- B) Ensuring all COVID-19 Protocols (PPE, Social distancing, cleaning & Sanitizing)
- C) Report Cards
- D) Test preparation
- E) Science in the Classrooms
- F) Safety protocols & final invitation for In Person Learning
- G) Pandemic Electronic Benefit Transfer (P-EBT) Distribution
- H) COVID-19 and final invitation to families (Beginning April 19th)
 COVID Numbers as of April 6th: (COVID TRENDS 2/9-3/29): HC 35.5; Brooklyn Center 38.5; Brooklyn Park 31.1; Minneapolis 29.2; Robbinsdale; 27

After discussion, Mr. Steinert moved for the Director’s report to be approved. The motioned was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
4	0	0

4.2 YTD Financials

Ms. Nelson presented the YTD financials including cash flow projection and check register. Total revenue received was 36% and total expenditures totaled at 75%, which was at a benchmark tracking period of 75% through the month of March. Ms. Nelson went through the line items and also answered questions regarding potential budget changes.

After discussion, Mr. Steinert moved that the YTD Report be received. The motioned was seconded by Mr. Zwach.

4.3 Report from the Authorizer

The Authorizer stated that he was hear to observe and to provide guidance as needed.

5. Consent Agenda

- 5.1 Minutes of February 20, 2021 Board Meeting
- 5.2 Minutes of February 26, 2021 Special Board Meeting
- 5.3 Monthly Finance Report (July 2020-March 2021)

After discussion, Mr. Zwach motioned for the Consent Agenda to be approved. The motioned was seconded by Mr. Steinert.

Vote:

Aye	Nay	Abstention
4	0	0

6. Old Business-No Old Business to address at this time

7. New Business

- 7.1 Policies for Review for the month of April-Final Reading
 - 7.1.1 534 Unpaid Meal Charges
 - 7.1.2 591 Admissions
 - 7.2.3 609 Religion

After discussion, Mr. Zwach motioned that policies 534, 591 and 602 be approved as final readings. The motion was seconded by Mr. Steinert.

Vote:

Aye	Nay	Abstention
4	0	0

7.2 Policies for Review for the month of February-First Reading

7.2.1 616 School District System Accountability

7.2.2 691 Inclusive Education Program

7.2.3. 709 Student Transportation Safety

After discussion, Mr. Steinert motioned that policies 616, 691 and 709 be approved as a first reading. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
4	0	0

8. Other

8.1 Scorecard Update

No new report on the scorecard.

8.2 Strategic Plan

The Board will continue to review and edit the plan at the upcoming board meeting.

8.3 2021-2022 Academic Calendar

Ms. Nelson presented a draft of the 2021-2022 District Calendar. Ms. Nelson went over the number of contact days, contract days, first and last day of school and breaks.

After discussion, Mr. Zwach motioned for the 2021-2022 District Calendar be approved. The motion was seconded by Mr. Steinert.

Vote:

Aye	Nay	Abstention
4	0	0

8.4 Request For Proposals

The Board and The Director went over proposals for the following areas: Financial Management Services, Transportation, Food and Nutrition, and Technology. The Director shared the names of the companies that were reached out to for each area and the meetings that were held with each of the vendors as needed.

The Board was satisfied with the process and reviewed the proposals for each area.

Concerns were raised for two of the areas: Technology and Transportation and asked to postpone approval for one month to see if any additional vendors would be interested in submitting a proposal.

After discussion, Mr. Steinert motioned to approve the following Proposals:

Food and Nutrition: CKC GoodFood

Business Management: Designs for learning.

The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
4	0	0

9. Adjournment

There being no further business, Mr. Steinert motioned for the meeting to adjourn noting the time at 10:10am. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
4	0	0