

Progeny Academy
 Regular Board Meeting
APPROVED Minutes
 Tuesday, May 25, 2021
 4:15 PM
 Virtual Meeting

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on May 25, 2021 at 4:15 PM via zoom meeting. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Dr. David Kimori	Chair		X
Mr. Jeramie Steinert	Treasurer	X	
Dr. Lakisha Witter	Secretary	X	
Mr. Peter Zwach	Director	X	

Also Present: Ms. Nicole Nelson, Director, Ex-Officio;; Mr. James Ommart, parent.

1. Call to Order

The Treasurer called the meeting to order at 4:22pm (in the absence of the Chair). The Treasurer acknowledged a quorum was present.

2. Approve Agenda

Mr. Zwach moved for the Agenda to be approved. The motioned was seconded by Dr. Witter.

Vote:

Aye	Nay	Abstention
3	0	0

3. Open Agenda

The Open Meeting was acknowledged; the Chair welcomed the guests present and invited them to participate in the meeting when asked.

4. Appointment of Board Member

After discussion Mr. Zwach motioned that the Mr. James Ommart be appointed to the School Board of Directors. The motion was seconded by Dr. Witter.

Vote:

Aye	Nay	Abstention
3	0	0

5. Reports

5.1 Executive Director report:

Ms. Nelson reported on the following items:

- I. Enrollment ADM: 53.40

- II. Authorizer Meetings/Updates:
 - A) IQS School Leaders Meeting:
 - 1. Welcome of 5 new charter schools
 - 2. Professional Development (Cultural Competency, Board Training)
 - 3. Innovative Grant Opportunities
 - 4. Potential Scorecard Changes
 - 5. Board Training scheduled: Friday, July 30th 8:30am-12:00pm; Tuesday, August 3rd from 3-5pm.
 - B) Upcoming Meetings: Tuesday May 25th with Larry R. (monthly)
 Wednesday, May 26th with Bruce (categories 4 & 5)
 Thursday May 27th with Charmagne Campbell-Patton (cat. 1 & 3)
 Cadre Leader Meeting schedule-TBD
- III. Updates
 - A) State reporting (MARSS, CLiCs, ESSR I funding)
 - B) Additional Program Updates
 - 1) Testing Information
 - MCA Assessments are complete
 - Local assessments will begin Tuesday, May 25th (NWEA MAP-Testing)
 - C) Teacher Observations
 - D) COVID-19 Protocols
 - E) Community Projects
 - 1) Connecting with Brooklyn Center (CAPI, City Center, Cross of Glory)
 - 2) Fellow charter school leaders
 - 3) Planting Project (Dr. Witter & Cross of Glory)
 - F) 14 days of school left in school year, will be planning year end activities for students (June 11th, last day for staff June 15th)

5.2 Financial Reports

5.2.1 Monthly Financial Report

Ms. Nelson presented the YTD financials including cash flow projection and check register. Total revenue received was 63% and total expenditures totaled at 79%, which was at a benchmark tracking period of 83% through the month of April. Ms. Nelson went through the line items and also answered questions regarding potential budget changes.

5.2.2 2021-2022 Preliminary Budget and Enrollment Projection Report

Ms. Nelson presented the 2021-2022 Preliminary Budget and Enrollment Projection report. Ms. Nelson noted that the budget was based on 60.0 ADM and went through revenue and expenditure line items. The budget will be reviewed again in the fall once actual numbers pertaining to revenue and enrollment are more accurate.

5.3 Report from the Authorizer

No report at this time.

6. Consent Agenda

- 6.1 Minutes of April 10, 2021 Board Meeting
- 6.2 Monthly Finance Report (July 2020-April 2021)
- 6.3 2021-2022 Preliminary Budget and Enrollment Projections

6.4 Executive Director Report

After discussion, Mr. Zwach motioned for the Consent Agenda to be approved. The motioned was seconded by Mr. Ommart.

Vote: Role Call Vote was taken

Mr. Zwach-Aye

Dr. Witter-Aye

Mr. Ommart-Aye

Mr. Steinert-Aye

Motion carried.

7. Old Business

7.1 Request for Proposals (follow up from April)

The Board discussed two remaining services needed to be approved, which included technology and transportation. The administration reviewed with the Board the information collected and the process that was taken to expand the search for these service providers (the administration noted that the pool was limited in both areas).

After discussion, Mr. Zwach motioned that the following Proposals be approved:

Technology: WDTechOnline

Transportation: Safaari Transportation, LLC

The motion was seconded by Mr. Ommart

Vote:

Aye	Nay	Abstention
4	0	0

8. New Business

8.1 Policies for Review for the month of May-Final Reading

7.1.1 616 School District System Accountability

7.1.2 691 Inclusive Education Program

7.1.3. 709 Student Transportation Safety

After discussion, Mr. Zwach motioned that policies 616, 691 and 709 be approved as a final readings. The motion was seconded by Mr. Ommart.

Vote:

Aye	Nay	Abstention
4	0	0

8.2 Policies for Review for the month of May-First Reading

7.2.1 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources

7.2.2 801 Equal Access to School Facilities

7.2.3. 806 Crisis Management

After discussion, Mr. Zwach motioned that policies 721, 801 and 806 be approved as first readings. The motion was seconded by Mr. Ommart.

Vote:

Aye	Nay	Abstention
4	0	0

9. Adjournment

There being no further business, Mr. Ommart motioned for the meeting to adjourn noting the time at 5:25pm. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
4	0	0