

Progeny Academy
 Regular Board Meeting
APPROVED Minutes
 Saturday, March 12th, 2022
 9:00 AM
 Virtual Meeting

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on March 12th, 2022 at 9:00 AM via zoom meeting. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Mr. Jeramie Steinert	Treasurer	X	
Dr. Lakisha Witter	Secretary		X
Mr. Peter Zwach	Director	X	
Mr. James Ommart	Director	X	

Also Present: Ms. Nicole Nelson, Director, Ex-Officio; Wilderness Pinna, Business Office Manager;

1. Call to Order

The Treasurer called the meeting to order at 9:15am. The Treasurer acknowledged a quorum was present.

2. Approve Agenda

Mr. Zwach moved for the Agenda to be approved with the following amendment:
 Addition of Item 9.0-Closed Meeting: pursuant to Minn. Stat. 13D.05, Subd. 2 (a) (3) for the purpose of discussing educational data. The motion was seconded by Mr. Ommart.

Vote:

Aye	Nay	Abstention
3	0	0

3. Open Agenda

No comments/inquiries made by the public.

4. Reports

4.1 Executive Director report:

1. Enrollment: 73 students
2. Reporting Updates
 - A) All state reports are up to date (MARSS, CLICs)
 - B) submitted Title Funding Applications
 - C) SOP Update
3. Authorizer meeting updates
 - A) Laurence Ronglien (February 4th): General supports and needs
 - B) Laurie Schroeder (February 8th): Bylaws
4. School Improvement Plan Progress to date:
 - Category 2: School Board Goals

Improvement Action Plans	Actions to Date
1) Actively recruit parents, teachers and community members to the Board. 2) Finalize the 3 year strategic plan with the Board and share with stakeholders. 3) Provide additional opportunities for Board members to receive training to strengthen overall governance.	1) Talking to stakeholders about potential participation 2) Plan draft is complete, will be shared with the Staff in April 3) Additional training-working with IQS to find additional trainings for Board members

Category 4: Finance Goals

Improvement Action Plans	Actions to Date
1) Through the approved RFP process hire and retain a high quality financial management firm. 2) Work with the new firm to ensure FY'21 is accurate and meets all requirements for the year. 3) Create a 3 year budget plan to work towards meeting the 15% fund balance goal. 4) Completion of the FY 21 Audit. 5) Create an active budget committee.	1) Completed in May of 2021 2) Completed in December of 2021 3) In process, will be completed by end of School year 2021-2022 4) Completed in December 2021 5) Will be started after Board Elections

5. Additional School/Community Updates

- A. COVID-19 Updates (14.9 cases/10,000 in Brooklyn Center)
- B. Finalizing ACCESS Testing
- C. Preparations for the MCA assessments
- D. Trimester II Ended on March 10th, 2022; PD/staff preparations yesterday
- E. Report Cards and Honor roll information will be sent within the next 10 days
- F. Spring Break-March 28th to April 1st

4.2 Monthly Financial Report and Payment Register

Ms. Pinna presented to the YTD financials through the month of February. Fund 1 has received 47% of its revenue for the year and Fund 2 has received 60% of its projected revenue. Total expenditures for Fund 1 is 60% of the projected expenditures for the year. Ms. Pinna went through the remainder of the summary and fielded questions.

5. Consent Agenda

- 5.1 Minutes of the January 22, 2022 Regular Board Meeting
- 5.2 Minutes of the January 27, 2022 Special Board Meeting
- 5.3 Minutes of the February 22, 2022 Special Board Meeting
- 5.4 Executive Director Report
- 5.5 Monthly Financial Report & Payment Register

After discussion, Mr. Ommart motioned for the Consent Agenda to be approved. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
3	0	0

6. Old Business-

There is currently no old business to address at the meeting.

7. New Business

7.1 Board Policies for the month of March

(7.1.1-7.1.3) After discussion, Mr. Ommart moved that policies 506, 514 and 522 be approved as final readings. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
3	0	0

(7.1.4-7.1.9) After discussion, Mr. Zwach moved that policies 524, 526, 528, 531, 533 and 616 be approved as first readings. The motion was seconded by Mr. Ommart.

Vote:

Aye	Nay	Abstention
3	0	0

8. Other

8.1 Bylaws Revisions

Ms. Nelson reviewed the Bylaws and discussed specific revisions to the document.

After discussion, Mr. Ommart motioned to approve the Bylaws with the revisions. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
3	0	0

8.2 2022-2023 District Calendar

Ms. Nelson presented the 2022-2023 District Calendar.

After discussion, Mr. Ommart motioned to approve the 2022-2023 District Calendar noting request to fix date errors found. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
3	0	0

9. **Closed Item**-pursuant to Minn. Stat. 13D.05, Subd. 2 (a) (3) for the purpose of discussing educational data

Mr. Ommart Motioned for the meeting to close. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
3	0	0

Mr. Ommart motioned for the meeting to open at 9:46am. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
3	0	0

10. Adjourn

There being no further business, Mr. Zwach motioned for the meeting to adjourn noting the time at 9:47 am. The motion was seconded by Mr. Ommart.

Vote:

Aye	Nay	Abstention
3	0	0