

Progeny Academy
 Regular Board Meeting
Approved Minutes
 Saturday, June 11, 2022
 9:00 AM
 Virtual Meeting

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on June 11, 2022 at 9:00 AM via zoom meeting. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Mr. Jeramie Steinert	Treasurer	X	
Mr. Peter Zwach	Director	X	
Mr. James Ommart	Director		X

Also Present: Ms. Nicole Nelson Ex Officio-Director, Ms. Wilderness Pinna-Business Office Manager

1. Call to Order

The Treasurer called the meeting to order at 9:13am. The Treasurer acknowledged a quorum was present.

2. Approve Agenda

Mr. Zwach moved for the Agenda to be approved with the following amendment:

The motion was seconded by the Treasurer.

Vote:

Aye	Nay	Abstention
2	0	0

3. Open Agenda

No comments/inquiries made by the public.

4. Reports

4.1 Financial Reports (Ms. Wilderness Pinna presenting)

4.1.1 Monthly Financial Report & Payment Register

Fund 1 has received 72% of its revenue for the year and Fund 2 has received 109% of its projected revenue. Total expenditures for Fund 1 is 86% of the projected expenditures for the year. Ms. Pinna went through the remainder of the summary and fielded questions. Additionally, Ms. Pinna noted some of the line items which are higher than the benchmark will be adjusted along with the amounts in Fund 2 with the presentation of the revised FY '22 budget. Additionally, the check register was reviewed by Board members.

4.1.2 Revised FY '22 Budget

Ms. Pinna presented the revised budget for FY '22. The revised budget was created to ensure that information regarding revenues and expenditures were as accurate as possible leading up to the end of the fiscal year. The modifications took into account changes in ADM, changes in special education service costs, transportation and the federal grants that the school will and will no longer be receiving.

4.1.3 Preliminary Budget and Enrollment Projection for the 2022-2023 Year

Ms. Pinna presented the Preliminary Budget and Enrollment projections for FY' 23. The budget is based on an ADM of 76 students. Ms. Pinna went through the line items to show a comparison of revenues and expenses from the current year to the upcoming fiscal year.

4.2 Executive Director report:

- 1. Enrollment: 70 students
- 2. Operations:
 - A) School year for students ended June 10, 2022
 - B) Last day for staff is June 14, 2022
 - C) Student, staff, and community surveys are out for completion
- 3. Student Achievement:
 - A) NWEA MAP assessments set to begin in the upcoming weeks
 - B) Administration will be attending data training to support data collection review and program modifications for fall
- 4. Employment/Staff Updates:
 - A) Current positions advertised (Special Education, physical education, elementary teachers)

4.3 Report from the Authorizer-No report

5. Consent Agenda

- 5.1 Minutes of the May 21, 2022 Regular Board Meeting
- 5.2 Financial Reports
 - 5.2.1 May 2022 Financial Report and Check Register
 - 5.2.2 Revised FY'22 Budget
 - 5.2.3 Preliminary FY'23 Budget and Enrollment Projection
- 5.3 Executive Director Report

After discussion, Mr. Zwach motioned for the Consent Agenda to be approved. The motion was seconded by the Treasurer.

Vote:

Aye	Nay	Abstention
2	0	0

6. Old Business-

There is currently no old business to address at the meeting.

7. New Business and Action Items

7.1 Contractors and Vendors

Ms. Nelson discussed the status of the following vendors/contracts: transportation and lease. Ms. Nelson noted that the transportation contract is currently under review. The Lease agreement was presented to the Board.

After discussion, Mr. Zwach motioned to approve the Lease Contract with Cross of Glory. The motion was seconded by the Treasurer.

Vote:

Aye	Nay	Abstention
2	0	0

7.2 Annual Election Update

Upon completion of the Election the following individuals have been elected to the Board of Directors:

Mr. Jeramie Steinert, Community Member
 Mr. Peter Zwach, Teacher Member
 Ms. Yelena Hardcopf, Community Member
 Mr. Antony Finley, Parent Member

Terms will be determined in the fall.

7.3 2022-2023 Meeting Calendar

Ms. Nelson presented the tentative meeting schedule for regular meetings for the Board of Directors for the 2022-2023 school year. Ms. Nelson noted that the schedule that training information will be added and sent out later in the summer.

8.2 Director Evaluation

Ms. Nelson explained the Director evaluation process including the form, process for completion and review. The results will be discussed in a closed meeting at the June Board meeting.

8. Closed Item-Director Evaluation

Mr. Zwach motioned for the meeting to discuss the Director Evaluation noting the time at 9:39am. The motion was seconded by the Treasurer.

Vote:

Aye	Nay	Abstention
2	0	0

Mr. Zwach motioned the meeting to open at 9:46am. The motion was seconded by the Treasurer.

Vote:

Aye	Nay	Abstention
2	0	0

9. Adjourn

There being no further business, Mr. Zwach motioned for the meeting to adjourn noting the time at 9:47 am. The motion was seconded by the Treasurer.

Vote:

Aye	Nay	Abstention
2	0	0