

Progeny Academy
 Regular Board Meeting
Approved Minutes
 Saturday, September 17, 2022
 9:00 AM
 Virtual Meeting

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on September 17, 2022 at 9:00 AM via Google meeting. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Mr. Jeramie Steinert	Chair	X	
Mr. Peter Zwach	Director	X	
Ms. Yelena Hardcopf	Director	X	
Mr. Antony Finley	Director		X

Also Present: Ms. Nicole Nelson Ex Officio-Director, Ms. Wilderness Pinna, Director

1. Call to Order

The Chair called the meeting to order at 9:03am. The Chair acknowledged a quorum was present.

2. Approve Agenda

Mr. Zwach moved for the Agenda to be approved. The motion was seconded by Ms. Hardcopf.

Vote:

Aye	Nay	Abstention
3	0	0

3. Open Agenda

No comments/inquiries made by the public.

4. Reports

4.1 Financial Report (Ms. Pinna presenting)

As of August 2022 the school has received in Fund 01 a total of \$147,286 and Local revenues which is 10% of its current budgeted amount. As of August 2022 the school has expended in Fund 01 \$94,656 which is 7% of its current budgeted expense. The school ended August with a current fiscal year to date Fund 01 positive balance of \$52,630. As of August 2022 no revenues or expenditures have been reported for Fund 2. The school was paid on 80 ADM or 88 Pupil Units on the first payment of August 2022 and paid on 66 ADM or 70.8 PPU's on the second payment in August of 2022. Ms. Pinna reported that school will now be paid on 70 ADM and this number will remain the same until a major revision needs to be made. Ms. Pinna then shared the budget breakdown and payment registry and answered questions.

4.2 Executive Director report: (Ms. Nicole Nelson presenting)

1. Enrollment:

A. 78 students recorded

2. Operations:

- A. Lease Aid Update
 - B. Title Application Submission Status
 - C. First Day of School was September 1st
 - D. PeaceGuide-began on September 6th
 - E. Statement of Assurances-Submitted to MDE
3. Student Achievement
- A. ACCESS for EL
 - B. State Assessments
 - C. NWEA Assessments-will begin the week of September 26th
4. Employment Staff Update
- A. New Hires: Ms. Rose Pollard-Special Education Paraprofessional
 - B. Still looking for middle specialists and special education paraprofessionals
 - C. Science for Scientists Kick off

4.3 Report from the Authorizer-No report

5. Consent Agenda

- 5.1 Minutes of the August 20, 2022 Regular Board meeting
- 5.2 Minutes of the August 30, 2022 Special Board Meeting
- 5.3 Financial Report & Payment Register
- 5.4 Executive Director Report

After discussion, Mr. Zwach motioned for the Consent Agenda to be approved. The motion was seconded by Ms. Hardcopf.

Vote:

Aye	Nay	Abstention
3	0	0

6. Old Business-

There is currently no old business to address at the meeting.

7. New Business and Action Items

- 7.1 Policies for the month of August (Final Reading)
 - 7.1.1 100B Return to Work
 - 7.1.2 406 Public and Private Personnel Data
 - 7.1.3 406B Employee Record Retention
 - 7.1.4 407 Employee Right to Know
 - 7.1.5 612 District and Family Engagement (New)

Ms. Hardcopf motioned that polices 7.1.1-7.1.5 be approved as First Readings. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
3	0	0

- 7.1.6 411-Group Health Insurance
- 7.1.7 412-Expense Reimbursement
- 7.1.8 413-Harassment & Violence
- 7.1.9 414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse

Mr. Zwach motioned that polices 7.1.6-7.1.9 be approved as First Readings. The motion was seconded by Ms. Hardcopf.

Vote:

Aye	Nay	Abstention
3	0	0

8. Other

8.1 Approval of School Improvement Plan

Ms. Nelson shared the School Improvement Plan Draft based on the Annual Review by Innovative Quality Schools.

After discussion, Mr. Zwach motioned that the 2022-2023 School Improvement Plan be approved. The motion was seconded by Ms. Hardcopf.

Vote:

Aye	Nay	Abstention
3	0	0

8.2 Conflict of Interest

Ms. Nelson reminded board members to submit forms.

8.3 Statement of Assurances

Ms. Nelson reported that Assurances had been submitted to the Department of Education and the Authorizer.

8.4 Board Training/Background checks

Ms. Nelson shared training requirements and requested certificates to be submitted to the Director along with Background check information for new Board members.

8.5 Board Committee-Financial

Ms. Nelson would like to institute the financial committee by November. She will reach out to Board members prior to this time.

8.6 Review Three Year Strategic Plan

Ms. Nelson reviewed the plan with the Board and will provide periodic updates to the Board throughout the year.

9. Adjourn

There being no further business, Mr. Zwach motioned for the meeting to adjourn noting the time at 9.41 am. The motion was seconded by Ms. Hardcopf.

Vote:

Aye	Nay	Abstention
3	0	0