

Progeny Academy
 Regular Board Meeting
Approved Minutes
 Monday, January 21, 2023
 9:00am
 Progeny Academy, Cafeteria & Virtual

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on January 21, 2023 at 9:00 AM at 5929 Brooklyn Boulevard, Brooklyn Center, 55429 and via Google meeting. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Mr. Jeramie Steinert	Chair	X	
Mr. Peter Zwach	Director	X	
Ms. Yelena Hardcopf	Director	X	
Mr. Antony Finley	Director		X

Also Present: Ms. Nicole Nelson Ex Officio-Director, Mr. Paul Kinsley Authorizer Representative (IQS)

1. Call to Order

The Chair called the meeting to order at 9:10 pm. The Chair acknowledged a quorum was present.

2. Approve Agenda

Ms. Nelson requested tabling items 4.1.2 and 4.1.3. Ms. Hardcopf moved for the Agenda to be approved with amendment. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
3	0	0

3.1 Open Agenda

No comments/inquiries made by the public.

4. Reports

4.1 Financial Report (Ms. Nelson presenting)

Fund 01

- As of December 31, 2022 the school has received in Fund 01 a total of \$550,955 of current Fiscal Year State, Federal, and Local revenues which is 39% of its current budgeted amount.
- As of December 31, 2022 the school has expended in Fund 01 \$545,776 which is 40% of its current budgeted expense.
- Progeny Academy ended December 2022 with a current fiscal year to date Fund 01 positive balance (revenues received less expenditures incurred) of \$5,179.

Fund 02

- As of December 31, 2022 the school has received in Fund 02 a total of \$26,529 of current Fiscal Year State, Federal, and Local revenues which is 51% of its current budgeted amount.

- As of December 31, 2022 the school has expended in Fund 02 \$25,679 which is 49% of its current budgeted expense.
- Progeny Academy ended December 2022 with a current fiscal year to date Fund 02 positive balance (revenues received less expenditures incurred) of \$849.
- Progeny Academy had a total cash balance of \$12,297 at the end of December 2022 reflected across all funds.
- Progeny Academy had a balance of \$776.00 in accounts receivable at December 31, 2022.
- There was a balance of \$14,706 in current liabilities for general accounts payable and payroll liabilities at December 31, 2022. A portion of the liability is for payroll withholdings on the last day of the month which are not paid until the first days of the next month, thus they are reflected on the current balance sheet.
- Progeny Academy had an overall audited fund balance of \$12,930 at June 30, 2022 which includes its investments in fixed assets.
- The school was paid on 70 ADM or 74.8 Pupil Units in December of 2022. The FY23 Original Budget is based on 76 ADM or 82.6 PPU's.

4.2 Executive Director report: (Ms. Nicole Nelson presenting)

1. Enrollment:
 - A. 86 students recorded
2. Operations:
 - A. All Title Applications are now Active
 - B. Annual Report and Annual Financial Audit were submitted by deadlines
 - C. Authorizer Meetings: January 18th (Bruce Lamprecht-Categories 4 and 5)
 - D. School
 1. Snow Days taken in January (3rd-5th), draft of revised calendar
 2. NWEA Testing, Round 2
 3. Conferences for Mid-Trimester II (February 2-3)
 4. Transportation
 5. Enrollment for 2023-2024
3. Employment Staff Update
 - A. Looking towards hiring for the 2023-2024 School Year

4.3 Report from the Authorizer

Mr. Kinsley thanked the Board for the work done by the Board. Mr. Kinsley shared inquiries regarding the audit and provided guidance on transportation support.

5. Consent Agenda

- 5.1 Minutes of the December 19, 2022 Regular Board meeting
- 5.2 Financial Report & Payment Register
- 5.5 Executive Director Report

After discussion, Mr. Zwach motioned for the Consent Agenda to be approved. The motion was seconded by Ms. Hardcopf.

Vote:

Aye	Nay	Abstention
3	0	0

6. Old Business-

There is currently no old business to address at the meeting.

7. New Business and Action Items

7.1 Policies for the month of January (Final Reading/First Reading)

7.1.1 514-Bullying Prohibition

7.1.2 515-Protection and Privacy of Pupil Records

7.1.3 515B- Retention and Destruction of Student Records for Special Education Students

7.1.4 516-Student Medication

Ms. Hardcopf motioned that polices 7.1.1-7.1.4 be approved as Final Readings. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
3	0	0

7.1.5 520-Student Surveys

7.1.6 521-Student Disability Nondiscrimination

7.1.7 522-Student Sex Nondiscrimination

7.1.8 524-Internet Acceptability Use Agreement

Mr. Zwach motioned that polices 7.1.5-7.1.8 be approved as First Readings. The motion was seconded by Ms. Hardcopf.

Vote:

Aye	Nay	Abstention
3	0	0

8. Other

8.1 2022-2023 District Calendar Revisions

Ms. Nelson requested the following revisions to the district Calendar. These included adding February 17th and March 10th as student contact days.

After discussion Ms. Hardcopf moved that the 2022-2023 District Calendar revisions be approved. The motion was seconded by Mr. Zwach.

Vote:

Aye	Nay	Abstention
3	0	0

9. Adjournment

There being no further business, Mr. Zwach motioned for the meeting to adjourn noting the time at 9:42 am. The motion was seconded by Ms. Hardcopf.

Vote:

Aye	Nay	Abstention
3	0	0