

Progeny Academy
Regular Board Meeting
Approved Minutes
Thursday, September 19 , 2024
11:40am

Progeny Academy, 5929 Brooklyn Blvd. Brooklyn Center, MN 55429, Room 209
AHNB Conference Center, 2915 2nd Street South, St. Cloud, MN 56347
Virtually

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on September 19, 2024 at 11:40am at Progeny Academy, AHNB Conference Center, 2915 2nd Street South, St. Cloud, MN 56347 and virtually. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Mr. Jeramie Steinert	Chair	X*	
Mr. Peter Zwach	Director	X	

*Jeramie Steinert appeared by interactive technology due a pre scheduled work in St. Cloud with his regular place of employment and travel time required to attend in person.”

Also Present: Ms. Nicole Nelson, Ex-Officio & Director

1. Call to Order

The Chair called the meeting to order at 11:41 am. The Chair acknowledged a quorum was present.

2. Conflict of Interest

Board members reviewed the agenda and no conflict of interest was noted.

3. Approve Agenda

Mr. Zwach moved for the Agenda to be approved. The motion was seconded by the Chair.

Vote:

Aye	Nay	Abstention
2	0	0

4. Open Forum

No comments/inquiries made by the public.

5. Reports

5.1 Financial Reports-August 2024

Monthly Reports and Payment Registers (Ms. Nelson presenting)

Fund 01

- As of August 31, 2024 the school has received in Fund 01 a total of \$228,031 of current Fiscal Year State, Federal, and Local revenues which is 13% of its current budgeted amount.
- As of August 31, 2024 the school has expended in Fund 01 \$189,068 which is 11% of its current budgeted expense.
- Progeny Academy ended August 2024 with a current fiscal year to date Fund 01 balance (revenues received less expenditures incurred) of \$38,963.

Fund 02

- As of August 31, 2024 the school has received in Fund 02 a total of \$0.00 of current Fiscal Year State, Federal, and Local revenues which is 0% of its current budgeted amount.
- As of August 31, 2024 the school has expended in Fund 02 \$1,068.00 which is 1% of its current budgeted expense.
- Progeny Academy ended July 2024 with a current fiscal year to date Fund 02 with a deficit balance (revenues received less expenditures incurred) of \$1,068.00.

Additional Notes

- A. Progeny Academy had a total cash balance of \$307,029 at the end of August 31, 2024 reflected across all funds.
- B. The school was paid on 85 ADM or 89.8 Pupil Units in July of 2024. The Board also reviewed the payment register for the month.

5.2 Executive Director report: (Ms. Nelson presenting)

1. Enrollment:
 - a. 91 students enrolled
2. Operations:
 - a. Authorizer Updates
 - i. Annual Report
 - ii. Site visits coming up: Sawsan Natsheh; Lawrence Ronglien
 - b. Title/Grant Updates: Application for Schoolwide Title I, Grant Application for Science Club
 - c. Statement of Assurances
 - d. First Day of School, August 29th, 2024 and September 4th, 2024
 - e. Science from Scientists Kick off and Science Club
 - f. Transportation updates
3. Student Achievement
 - a. ACCESS for ELs and state assessments under review
 - b. Needs assessment started
 - c. NWEA, Fastbridge and WIDA assessments are underway
4. Employment
 - a. New Hires: Ms. Jerrica Ross (Sped. Para)

5.3 Executive Director report: No Report from Authorizer

6.0 Consent Agenda

- 6.1 Minutes of August 19, 2024 Board Meeting
- 6.2 Financial Report & Payment Register (August 2024)
- 6.3 Executive Director Report
- 6.4 Employee hirings

Mr. Zwach motioned for the Consent Agenda to be approved with amendment made to minutes. The motion was seconded by the Board chair.

Vote:

Aye	Nay	Abstention
2	0	0

7.0 Old Business

No old business to report at this time.

8.0 New Business and Action Items

8.1 Policies for the month of September (Final/First Reading)

8.1.1 210-Conflict of Interest

8.1.2 400A-Children in the Workplace

8.1.3 400B-Tuition Reimbursement

8.1.4 401-Equal Employment Opportunities

8.1.5 402-Disability Nondiscrimination

8.1.6 731-Purchasing, Procurement & Contracting

Motion: Mr. Zwach moved that policies 210, 400A, 400B, 401, 402 and 731 be approved as Final Readings. The motion was seconded by the Chair.

Vote:

Aye	Nay	Abstention
2	0	0

8.1.7 403-At Will Employment

8.1.8 406-Public and Private Personnel Data

8.1.9 410-Family and Medical Leave

8.1.10 413-Harassment and Violence

8.1.11 414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse

8.1.12 Cell Phone/Electronics

Motion: Mr. Zwach moved That policies 403, 406, 410, 413, 414 and Cell Phone/Electronics policy be received as First Readings. The motion was seconded by the Chair.

Vote:

Aye	Nay	Abstention
2	0	0

8.2 Contract Approval for Transportation Services

After discussion, Mr. Zwach motioned for the North Star Contract with Bille Bus to be approved The motion was seconded by the Chair.

Vote:

Aye	Nay	Abstention
2	0	0

9.0 Other Action Items

9.1 Three Year Strategic Plan

Ms. Nelson requested that the Board review the Strategic plan and be ready for discussion at the next Board meeting.

9.2 Annual Authorizer Review and SIP

Ms. Nelson reviewed the annual Authorizer review for SY'24. Ms. Nelson then presented the PACS Improvement plan to ensure that all categories are at or above required score goals. After reviewing and discussion Mr. Zwach motioned for both reports to be approved. The motion was seconded by the Chair.

Vote:

Aye	Nay	Abstention
2	0	0

10.0 Closed Meeting Item

10.1 Non-Public Data

Mr. Zwach moved that the School Board Meeting close as required by Minnesota Statute, section 13D.05, to discuss educational or certain nonpublic data. The motion was seconded by the Chair. .

Vote:

Aye	Nay	Abstention
2	0	0

The meeting closed to the public at 12:24 pm.

Mr. Zwach motioned that the School Board meeting open. The motion was seconded by the Chair.

Vote:

Aye	Nay	Abstention
2	0	0

The Board Meeting returned to open session at 12:28 am.

11.0 Adjournment

There being no further business, Mr. Zwach motioned for the meeting to adjourn noting the time at 12:29 pm. The motion was seconded by the Chair.

Vote:

Aye	Nay	Abstention
2	0	0

The next Board Meeting is scheduled for October 12th, 2024, 9:00 am at Progeny Academy Charter School. The Progeny Academy Board meets on the 2nd or 3rd Saturday of each month at 9:00 am. Please see the Progeny Academy [web page](#) for the agenda and minutes of meetings.