

Progeny Academy
 Regular Board Meeting
Approved Minutes
 Thursday, January 29, 2025
 12:00pm

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on January 29th, 2025 at 9:00am at Progeny Academy, AHNB Conference Center, 2915 2nd Street South, St. Cloud, MN 56347 and virtually. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Mr. Jeramie Steinert	Chair	X*	
Mr. Peter Zwach	Director	X**	
Ms. Nichelle Henderson	Director	X	

*Jeramie Steinert appeared by interactive technology due a pre scheduled work in St. Cloud with his regular place of employment and travel time required to attend in person.”

**Peter Zwach appeared by interactive technology due to a family emergency.

Also Present: Ms. Nicole Nelson, Ex-Officio & Director

1. Call to Order; Roll Call and Recognition of Visitors

The Chair called the meeting to order at 12:04 pm. The Chair acknowledged a quorum was present.

2. Conflict of Interest

Board members reviewed the agenda and no conflict of interest was noted.

3. Approve Agenda

Ms Henderson moved for the Agenda to be approved. The motion was seconded by the Chair.

Vote:

Aye	Nay	Abstention
2	0	0

4. Board Member Appointment

After discussion, Ms. Henderson motioned for Ms. Rose Pollard to be appointed to the Board as a parent representative. The motion was seconded by the Chair.

Vote:

Aye	Nay	Abstention
2	0	0

5. Open Forum for members of the public wishing to address the board

No comments/inquiries made by the public.

6. Reports

6.1 Monthly Reports and Payment Registers (Ms. Nelson presenting)

Fund 01

- As of December 31, 2024 the school has received in Fund 01 a total of \$700,584 of current Fiscal Year State, Federal, and Local revenues which is 39% of its current budgeted amount.
- As of December 31, 2024 the school has expended in Fund 01 \$763,601 which is 44% of its current budgeted expense.
- Progeny Academy ended December 2024 with a current fiscal year to date Fund 01 deficit balance (revenues received less expenditures incurred) of \$63,018.

Fund 02

- As of December 31, 2024 the school has received in Fund 02 a total of \$33,894 of current Fiscal Year State, Federal, and Local revenues which is 38% of its current budgeted amount.
- As of December 31, 2024 the school has expended in Fund 02 \$33,733 which is 44% of its current budgeted expense.
- Progeny Academy ended December 2024 with a current fiscal year to date Fund 02 with a positive balance (revenues received less expenditures incurred) of \$161.00.

Additional Notes

- A. Progeny Academy had a total cash balance of \$199,268 at the end of December, 2024 reflected across all funds.
- B. Progeny Academy, District 4263 had a balance of \$24,595 in accounts receivable at December 31, 2024.
- C. The Fund 2 Balance is subject to a one to two month lag in submission and receipt in funding.
- D. Progeny Academy had an overall audited fund balance of \$241,194 at June 30, 2024.
- E. The school was paid on 85 ADM or 89.8 Pupil Units in December of 2024.
- F. The Board also reviewed the payment register for the month.

6.2 Executive Director Report (Ms. Nelson presenting)

- A. Enrollment: 94 Students
- B. Operations
 1. Reports
 - a. Student Code of Conduct Work
 - b. 2023-2024 Civil Rights Data Collection Report completed
 - c. Strategic Plan Update
 2. School
 - a. School resumed January 6th, 2025
 - b. FastBridge Testing Nearly Complete
 - c. NWEA Testing complete
 - d. Student Council Update
 - e. Enrollment for fall
 - f. Mid-Trimester II Conferences
 3. Staff Employment Update: No new hires at this time

7.0 Consent Agenda

- 7.1 Minutes of December 2024 Regular Board meeting
- 7.2 Financial Report & Payment Register (December '24)

7.3 Executive Director Report

Mr. Zwach motioned for the Consent Agenda to be approved. The motion was seconded by Ms. Henderson.

Vote:

Aye	Nay	Abstention
3	0	0

8.0 Old Business

No old business to report at this time.

9.0 New Business and Action Items

9.1 Policies for the month of January (Final/First Reading)

9.1.1 531-The Pledge of Allegiance

9.1.2 532-Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds

9.1.3 609-Religion

9.1.4 616-District Accountability

9.1.5 701 Segregation of Duties

Motion: Mr. Zwach moved that policies 531, 532, 609, 616 and 701 be received as Final Readings. The motion was seconded by the Chair.

Vote:

Aye	Nay	Abstention
3	0	0

9.1.6 703-Fund Balance

9.1.7 806-Crisis Management

9.1.8 903-Visitor of School District Buildings

Motion: Mr. Zwach moved that policies 531, 532, 609, 616 and 701 be received as First Readings. The motion was seconded by Ms. Henderson.

Vote:

Aye	Nay	Abstention
3	0	0

11. Other

11.1 Three Year Strategic Plan

Ms. Nelson presented the School Board Election Procedures to the Board. Ms. Nelson noted that the election will take place in May, but preparations will begin next month.

12.0 Adjournment

There being no further business, Mr. Zwach motioned for the meeting to adjourn noting the time at 12:17 pm. The motion was seconded by Ms. Henderson.

Vote:

Aye	Nay	Abstention
3	0	0

The next Board Meeting is scheduled for February 22nd, 2025, 9:00 am at Progeny Academy Charter School. The Progeny Academy Board meets on the 2nd or 3rd Saturday of each month at 9:00 am. Please see the Progeny Academy [web page](#) for the agenda and minutes of meetings.