

Progeny Academy Charter School  
 Regular Board Meeting  
**Approved Minutes**  
 Saturday, January 10th, 2026  
 9:00am

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on December 10th, 2026 at 9:00 am at Progeny Academy and virtually. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Mr. Jeramie Steinert	Chair	X*	
Ms. Nichelle Henderson	Secretary	X	
Mr. Thomas Schmidt	Treasurer	X	
Ms. Rose Pollard	Director		X
Ms. Sandra Gordon-mai Johnson	Director		X

\*Secretary Henderson participated via interactive technology due to illness.

Also Present: Ms. Nicole Nelson, Ex-Officio & Director; Ms. Amy Erendu, Authorizer Cadre Representative, Innovative Quality Schools.

**1. Call to Order; Roll Call and Recognition of Visitors**

The Chair called the meeting to order at 9:11 am. The Chair acknowledged a quorum was present.

**2. Conflict of Interest**

Board members reviewed the agenda and no conflict of interest was noted.

**3. Approve Agenda**

Secretary Henderson moved for the Agenda to be approved. The motion was seconded by Treasurer Schmidt.

Vote (Roll Call):

Secretary Henderson-Aye

Treasurer Schmidt-Aye

Chair Steinert-Aye

Motion Carried.

**4. Open Forum for members of the Public to Address the Board**

No public requests to address the Board.

**5. Reports**

**5.1 Monthly Reports and Payment Register (Director Nelson Presenting)**

Fund 01

- As of December 31, 2025 the school has received in Fund 01 a total of \$719,763 of current Fiscal Year State, Federal, and Local revenues which is 41% of its current budgeted amount.

- As of December 31, 2025 the school has expended in Fund 01 \$805,180 which is 46% of its current budgeted expense.
- Progeny Academy ended December 2025 with a current fiscal year to date Fund 01 deficit balance (revenues received less expenditures incurred) of (\$85,415).

#### Fund 02

- As of December 31, 2025 the school has received in Fund 02 a total of \$32,706 of current Fiscal Year State, Federal, and Local revenues which is 36% of its current budgeted amount.
- As of December 31, 2025 the school has expended in Fund 02 of \$28,693, which is 36% of its current budgeted expense.
- Progeny Academy ended December 2025 with a current fiscal year to date Fund 02 with a balance (revenues received less expenditures incurred) of \$4,013.00.
- Note: This information updated as of the day before the meeting, line items will be corrected for the upcoming meeting.

#### Additional Notes

- A. Progeny Academy had a total cash balance of \$381,218 at the end of December 2025 reflected across all funds.
- B. Progeny Academy, District 4263 had a balance of (\$12,718) in accounts receivable at December 31, 2025.
- C. The Fund 2 Balance is subject to a one to two month lag in submission and receipt in funding.
- D. Progeny Academy had an overall audited fund balance of \$450,535 at June 30, 2025.
- E. The school was paid on 85 ADM or 89.8 Pupil Units in November of 2025.
- F. The School has currently completed 50% of its fiscal calendar.
- G. The Board also reviewed the monthly Check Registry as well as the Report and Check Registry from December 2025.

### **5.2 Executive Director Report (Director Nelson presenting)**

1. Enrollment:
  - A. 80 students enrolled
2. Operations:
  - A. IQS Contract Update
  - B. MN Authorizer Evaluation (MAPES)
  - C. School
    - a. Food and Nutrition Audit
    - b. Procurement Audit
    - c. FastBridge Testing
    - d. Teacher Evaluations
    - e. Honor Roll Acknowledgement
    - f. Student Council Updates
3. General Updates
  - A. Director Professional Development Plan
  - B. Potential Board Member Candidate

- 4. Employment Update
  - A. No updates at this time.

### **5.3 Authorizer Report**

No report from the Authorizer.

### **6.0 Consent Agenda**

- 6.1 Minutes of December 18th, 2025 Regular Board meeting
- 6.2 Financial Report and Payment Register (December-'25)
- 6.3 Executive Director Report

Secretary Henderson motioned for the Consent Agenda to be approved. The motion was seconded by Treasurer Schmidt.

Vote (Roll Call):  
Secretary Henderson-Aye  
Treasurer Schmidt-Aye  
Chair Steinert-Aye  
Motion Carried.

### **8.0 Old Business**

No old business to report at this time.

### **9.0 New Business and Action Items**

#### **9.1 Policies for the month of December (Final Reading)**

- 9.1.1 524-Internet Acceptable Use
- 9.1.2 526-Hazing Prohibition
- 9.1.3 528-Student, Parental, Family, and Marital Status Non-discrimination
- 9.1.4 531-The Pledge of Allegiance
- 9.1.5 612-2 Development of Parent and Family Engagement Policies for Title I Programs
- 9.1.6 616-School District System Accountability
- 9.1.7 703-Fund Balance
- 9.1.8 806-Crisis Management
- 9.1.9 534-Unpaid Meal Charges

Secretary Henderson moved that policies 514, 522, 524, 526, 528, 531, 612-2, 616, 703, 806, 534 be received as final Readings. The motion was seconded by Treasurer Schmidt.

Vote (Roll Call):  
Secretary Henderson-Aye  
Treasurer Schmidt-Aye  
Chair Steinert-Aye  
Motion Carried.

#### **9.2 Academic Updates (Director Nelson Presenting)**

Director Nelson presented the Board the data results of student performance on the winter NWEA Map Assessments. The data included growth trends across grades 1-8 and how each

grade level tracked towards the school goal of 60% proficiency in math and reading. Additionally, Director Nelson shared next steps that the school will be taking to support student growth and achievement.

#### **10.0 Adjournment**

There being no further business, Secretary Henderson motioned for the meeting to adjourn noting the time at 9:35 am. The motion was seconded by Director Johnson.

Vote (Roll Call):

Secretary Henderson-Aye

Treasurer Schmidt-Aye

Chair Steinert-Aye

Motion Carried.

The next Board Meeting is scheduled for January 10, 2026, 9:00 am at Progeny Academy Charter School. The Progeny Academy Board meets on the 2nd or 3rd Saturday of each month at 9:00 am. Please see the Progeny Academy [web page](#) for the agenda and minutes of meetings.