

Progeny Academy Charter School
 Regular Board Meeting
Approved Minutes
 Friday, February 13th, 2026
 11:00am

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on February 13th, 2026 at 11:00 am at Progeny Academy and virtually. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Mr. Jeramie Steinert	Chair	X	
Ms. Nichelle Henderson	Secretary	X	
Mr. Thomas Schmidt	Treasurer	X	
Ms. Rose Pollard	Director		X
Ms. Sandra Gordon-mai Johnson	Director	X*	

*Director Gordon-mai Johnson attended virtually due to work attendance.

Also Present: Ms. Nicole Nelson, Ex-Officio & Director; Ms. Wilderness Pinna, Business Office Manager; Ms. Marcy Meyer, Trainer IDI.

1. Call to Order; Roll Call and Recognition of Visitors

The Chair called the meeting to order at 11:11 am. The Chair acknowledged a quorum was present.

2. Conflict of Interest

Board members reviewed the agenda and no conflict of interest was noted.

3. Approve Agenda

Secretary Henderson moved for the Agenda to be approved. The motion was seconded by Treasurer Schmidt.

Vote (Roll Call):

Secretary Henderson-Aye

Treasurer Schmidt-Aye

Director Johnson-Aye

Chair Steinert-Aye

Motion Carried.

4. Open Forum for members of the Public to Address the Board

No public requests to address the Board.

5.0 Board Training (Ms. Myers Presenting)

New Board Member Training						
Board Member	Board Roles and	Open	Data Practices	Board Roles and	Employment	Public School

	Responsibilities	Meeting Law	Law	Responsibilities Regarding Student Achievement	Policies and Practices	Funding and Financial Management
Rose Pollard	Take Minutes, MNCharterboard, 1.8.25	Conduct Open Meetings, MNCharterboard, 1.8.25	Respond to Data Requests, MNCharterboard, 1.8.25	Meeting Requirements for Serving Students with IEPs, Instructional Designs, Inc., 12.24.25	Safeguard Personnel and Employee Data, Instructional Designs, Inc., 12.24.25	Conduct Financial oversight of Pupil Units, Instructional Designs, Inc., 12.24.25
Thomas Schmidt	How to be a Better Board, Instructional Designs, Inc., Marcy Myers,, 11.10..25	Conduct Open Meetings, Instructional Designs, Inc., Marcy Myers,, 11.10..25	Safeguard Student Data, Instructional Designs, Inc., Marcy Myers, 11.10..25	Conduct Board Elections and Meet Requirements for Serving Students with IEPs, Instructional Designs, Inc., Marcy Myers, 11.14.25 Ensuring the Charter School Teaches and Assesses Grade Level Minnesota Standards, Instructional Designs, Inc., Marcy Myers, 2.13.26	Safeguard Personnel and Employee Data, Instructional Designs, Inc., Marcy Myers, 11.14.25	Adopt a Budget, Instructional Designs, Inc., Marcy Myers, 2.13.26
Sandra Smith-Johnson	How to be a Better Board, Instructional Designs, Inc., Marcy Myers, 12.12.25	MN Open Meeting Law, Instructional Designs, Inc., Marcy Myers,, 12.12.25	Safeguard Student Data, Instructional Designs, Inc., Marcy Myers, 12.12.25	Ensuring the Charter School Teaches and Assesses Grade Level Minnesota Standards, Instructional Designs, Inc., Marcy Myers, 2.13.26		Adopt a Budget, Instructional Designs, Inc., Marcy Myers, 2.13.26

Annual Training			
Board Member	Date of Training	Topic	Facilitator
Jeramie Steinert	11.14.25	<ul style="list-style-type: none"> Conduct Board Elections Meeting Requirements for Serving Students with IEPs Safeguard Personnel Data 	Marcy Myers, Instructional Designs, Inc.
	2.13.26	<ul style="list-style-type: none"> Ensuring the Charter School Teaches and Assesses Grade Level Minnesota Standards Adopt a Budget 	Marcy Myers, Instructional Designs, Inc.
Nichelle Henderson	11.14.25	<ul style="list-style-type: none"> Conduct Board Elections Meeting Requirements for Serving Students with IEPs Safeguard Personnel Data 	Marcy Myers, Instructional Designs, Inc.
	2.13.26	<ul style="list-style-type: none"> Ensuring the Charter School Teaches and Assesses Grade Level Minnesota Standards Adopt a Budget 	Marcy Myers, Instructional Designs, Inc.

Nicole Nelson	11.14.25	<ul style="list-style-type: none"> • Conduct Board Elections • Meeting Requirements for Serving Students with IEPs • Safeguard Personnel Data 	Marcy Myers, Instructional Designs, Inc.
	2.13.26	<ul style="list-style-type: none"> • Ensuring the Charter School Teaches and Assesses Grade Level Minnesota Standards • Adopt a Budget 	Marcy Myers, Instructional Designs, Inc.

6. Reports

6.1 Monthly Reports and Payment Register (Business Manager Pinna Presenting)

Fund 01

- As of January 31, 2026 the school has received in Fund 01 a total of \$817,185 of current Fiscal Year State, Federal, and Local revenues which is 47% of its current budgeted amount.
- As of January 31, 2026 the school has expended in Fund 01 \$975,708 which is 56% of its current budgeted expense.
- Progeny Academy ended January 2026 with a current fiscal year to date Fund 01 deficit balance (revenues received less expenditures incurred) of (\$158,523).

Fund 02

- As of January 31, 2026 the school has received in Fund 02 a total of \$39,616 of current Fiscal Year State, Federal, and Local revenues which is 44% of its current budgeted amount.
- As of January 31, 2026 the school has expended in Fund 02 of \$37,425, which is 47% of its current budgeted expense.
- Progeny Academy ended January 2026 with a current fiscal year to date Fund 02 with a balance (revenues received less expenditures incurred) of \$2,191.00.
- Note: This information updated as of the day before the meeting, line items will be corrected for the upcoming meeting.

Additional Notes

- Progeny Academy had a total cash balance of \$310,168 at the end of January 2026 reflected across all funds.
- Progeny Academy, District 4263 had a balance of (\$12,722) in accounts receivable at January 31, 2026.
- The Fund 2 Balance is subject to a one to two month lag in submission and receipt in funding.
- Progeny Academy had an overall audited fund balance of \$450,535 at June 30, 2025.
- The school was paid on 85 ADM or 89.8 Pupil Units in January of 2026.
- The School has currently completed 58% of its fiscal calendar.
- The Board also reviewed the monthly Check Registry as well as the Report and Check Registry from January 2026.

6.2 Revised Budget for FY'2026 (Business Manager Pinna Presenting)

- The proposed budget will be based on 83 students rather than 94 students (ADM counts have already been updated through the MDE informational system)
- Decrease in enrollment yields decrease in compensatory revenue

- Adjustments made throughout Fund 1 to accommodate reductions
- Projected fund balance to be 7.23%

6.3 Executive Director Report (Director Nelson presenting)

1. Enrollment:
 - A. 80 students enrolled
2. Operations:
 - A. Authorizer Updates
 - a. Visits: Charmagne Campbell Patton (Feb. 10th)
 - b. Contract Update
 - c. Mid-Year Report
 - B. School
 - a. Calendar Change: School canceled on January 23rd due to cold conditions
 - b. Food and Nutrition
 - c. Procurement Audit
 - d. ACCESS Testing Begins
 - e. "I Love to Read Month
 - f. Honor Roll Acknowledgement
3. Employment Update
 - A. Job Fair Attendance

6.4 Authorizer Report

No report from the Authorizer.

7.0 Consent Agenda

- 7.1 Minutes of January 10th, 2026 Regular Board meeting
- 7.2 Financial Report and Payment Register (January-'26)
- 7.3 Revised Budget for FY' 2026
- 7.4 Executive Director Report

Secretary Henderson motioned for the Consent Agenda to be approved. The motion was seconded by Treasurer Schmidt.

Vote (Roll Call):

Secretary Henderson-Aye

Treasurer Schmidt-Aye

Director Johnson-Aye

Chair Steinert-Aye

Motion Carried.

8.0 Old Business

No old business to report at this time.

9.0 New Business and Action Items

9.1 School Board Election Procedures

Director Nelson provided a copy of the Election Procedures for Board Members. She discussed both timelines and requirements. Director Nelson noted that she will provide updates on where the School is with respect to the procedures at upcoming Board Meetings.

9.2 FY'26-Mid Year Report-Innovative Quality Schools (Director Nelson Presenting)

Director Nelson presented the Board with the Authorizer's mid year report. The Board went through each section noting strengths and areas of improvement.

9.3 Proposed Revisions to the 2025-2026 District Calendar (Director Nelson Presenting)

Director Nelson presented a revised District Calendar noting the Snow Day taken on January 23rd and also the request for March 20th, 2026 as an At Home Learning Day/Professional Development Day.

After discussion, Secretary Henderson motioned that the revised 2025-2026 Calendar be Approved with a revision to the Board Meeting Calendar for the next meeting to take place on March 20th, 2026. The motion was seconded by Treasurer Schmidt.

Vote (Roll Call):

Secretary Henderson-Aye

Treasurer Schmidt-Aye

Director Johnson-Aye

Chair Steinert-Aye

Motion Carried.

10.0 Adjournment

There being no further business, Secretary Henderson motioned for the meeting to adjourn noting the time at 12:14 pm. The motion was seconded by Director Johnson.

Vote (Roll Call):

Secretary Henderson-Aye

Treasurer Schmidt-Aye

Director Johnson-Aye

Chair Steinert-Aye

Motion Carried.

The next Board Meeting is scheduled for March 20th, 2026, 11:00 am at Progeny Academy Charter School. The Progeny Academy Board traditionally meets on the 2nd or 3rd Saturday of each month at 9:00 am. Please see the Progeny Academy [web page](#) for the agenda and minutes of meetings.