

Progeny Academy Charter School
Regular Board Meeting
Approved Minutes
Thursday, June 18th, 2026
3:00 pm

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on June 18th, 2026 at 3:00 pm. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent
Mr. Jeramie Steinert	Chair	X	
Mr. Thomas Schmidt	Treasurer	X	
Ms. Nichelle Henderson	Secretary		X
Ms. Rose Pollard	Director	X	
Ms. Sandra Gordon-mai Johnson	Director		X

Also Present: Ms. Nicole Nelson, Ex-Officio & Director; Ms. Amy Erendu, Cadre Member, Innovative Quality Schools;

1. Call to Order; Roll Call and Recognition of Visitors

The Chair called the meeting to order at 3:10 pm. The Chair acknowledged a quorum was present.

2. Conflict of Interest

Board members reviewed the agenda and no conflict of interest was noted.

3. Approve Agenda

Treasurer Schmidt motioned for the Agenda to be approved. The motion was seconded by Director Pollard.

Vote (Roll Call):

Treasurer Schmidt-Aye

Director Pollard-Aye

Chair Steinert-Aye

Motion Carried.

4. Open Forum for members of the public wishing to address the board

No comments/inquiries made by the public.

5. Reports

5.1 Monthly Reports and Payment Register (Director Nelson presenting)

Fund 01

- As of May 31, 2026 the school has received in Fund 01 a total of \$1,288,369 of current Fiscal Year State, Federal, and Local revenues which is 82% of its current budgeted amount.
- As of May 31, 2026 the school has expended in Fund 01 \$1,548,175 which is 90% of its current budgeted expense.

- Progeny Academy ended May 2026 with a current fiscal year to date Fund 01 deficit balance (revenues received less expenditures incurred) of (\$259,805).

Fund 02

- As of May 31, 2026 the school has received in Fund 02 a total of \$76,654 of current Fiscal Year State, Federal, and Local revenues which is 88% of its current budgeted amount.
- As of May 31, 2026 the school has expended in Fund 02 \$58,403, which is 72% of its current budgeted expense.
- Progeny Academy ended April 2025 with a current fiscal year to date Fund 02 with a positive balance (revenues received less expenditures incurred) of \$18,252.

Additional Notes

- Progeny Academy had a total cash balance of \$211,041 at the end of May 2026 reflected across all funds.
- Progeny Academy, District 4263 had a balance of \$962 in accounts receivable at May 31, 2026.
- The Fund 2 Balance is subject to a one to two month lag in submission and receipt in funding.
- Progeny Academy had an overall audited fund balance of \$450,561 at June 30, 2025.
- The school was paid on 80 ADM or 82 Pupil Units in May of 2026.
- The school has completed 92% of its fiscal calendar
- The Board also reviewed the payment register for the month.

5.2 FY'26 Preliminary Budget and Enrollment Projection (Director Nelson Presenting)

The budget is based on an ADM of 85 students. Ms. Nelson went through the line items to show a comparison of revenues and expenses from the current year to the upcoming fiscal year.

5.3 Executive Director Report (Ms. Nelson presenting)

1. Enrollment:

- 82 students enrolled
- Planning for Fall: Intent to return survey and calls

2. Operations:

- Literacy Plan Update
- Lease Aid Application Update
- State testing complete
- FastBridge and NWEA assessments are complete
- NWEA MAP Testing complete
- Kindergarten Graduation/Grade 8 Celebration (June 4th)
- Last day of school events
- Extended School Year (ESY), Begins June 17th

3. Employment Updates

- Contracts have been presented to employees and returned for review
- Continuing to advertise on MN School Jobs and EdPost

5.4 Election Results

Director Nelson shared the results of the school Board Election. The Board welcomed the election of Mr. Thomas Schmidt, Mr. Ambrose Russell and Ms. Sandra Gordon-mai Johnson.

5.5 Authorizer Report

No report from the Authorizer.

6.0 Consent Agenda

- 6.1 Minutes of May 19, 2025 Regular Board meeting
- 6.2 Financial Report & Payment Register (May '26)
- 6.3 2026-2027 District Budget and Projected Enrollment
- 6.4 Executive Director Report

Treasurer Schmidt motioned for the Consent Agenda to be approved. The motion was seconded by Director Pollard.

Vote (Roll Call):

Treasurer Schmidt-Aye

Director Pollard-Aye

Chair Steinert-Aye

Motion Carried.

7.0 Old Business

7.1 Annual Strategic Plan Presentation (Presented by Director Nelson)

Director Nelson presented the Progeny Academy Comprehensive Achievement and Civic Readiness Plan (CACR). Director Nelson went through the components of the report along with goals and school performance through 2025. Director Nelson reported that the report will be updated with SY 26 data and presented to the Board in the fall of 2026.

8.0 New Business and Action Items

8.1 Contracts

8.1.1 Authorizer Contract (Innovative Quality Schools)

8.1.2 Vended Meals Contract (Premier Kitchen)

The Board discussed the following contracts.

Upon completion of discussion, Treasurer Schmidt motioned for the Authorizer Contract and Vended Meals Contract be approved. The motion was seconded by Director Pollard.

Vote (Roll Call):

Treasurer Schmidt-Aye

Director Pollard-Aye

Chair Steinert-Aye

Motion Carried.

8.2 Proposal Submission

8.2.1 Designs for Learning (Financial Services)

After discussion, Treasurer Schmidt motioned for the Financial Services Proposal from Designs for Learning be approved.

The motion was seconded by Director Pollard.

Vote (Roll Call):

Treasurer Schmidt-Aye

Director Pollard-Aye

Chair Steinert-Aye

Motion Carried.

8.3 Board Meeting Calendar for the 2026-2027 Meeting Calendar

Treasurer Schmidt motioned for the Meeting Calendar to be approved. The motion was seconded by Director Pollard.

Vote (Roll Call):

Treasurer Schmidt-Aye

Director Pollard-Aye

Chair Steinert-Aye

Motion Carried.

8.4 Resolution: Designation of the District Identified Official with Authority (IOwA)

Chair Steinert: The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Nicole Nelson to act as the Identified Official with Authority (IOwA) and add name to act as the IOwA to add and remove names only for Progeny Academy Charter school 4263-07 for the upcoming year.

Treasurer Schmidt motioned to approve the Resolution. The motion was seconded by Director Pollard.

Vote (Roll Call):

Treasurer Schmidt-Aye

Director Pollard-Aye

Chair Steinert-Aye

Motion Carried.

9.0 Other Items

The Board noted no additional items of discussion.

10.0 Closed Meeting Item

10.1 Non-Public Data

Treasurer Schmidt moved that the School Board Meeting be closed as required by Minnesota Statute, statute 13D.05, Subd. 3(a) to evaluate the performance of an individual who is subject to its authority. The motion was seconded by Director Pollard.

Vote (Roll Call):

Treasurer Schmidt-Aye

Director Pollard-Aye

Chair Steinert-Aye

Motion Carried.

The meeting closed to the public at 3:50pm.

Treasurer Schmidt motioned that the School Board meeting open. The motion was seconded by Director Pollard.

Vote (Roll Call):

Treasurer Schmidt-Aye

Director Pollard-Aye

Chair Steinert-Aye

Motion Carried.

The Board Meeting returned to open session at 4:00 pm.

10.0 Adjournment

There being no further business, Treasurer Schmidt motioned for the meeting to adjourn noting the time at 4:01 pm. The motion was seconded by Director Pollard.

Vote (Roll Call):

Treasurer Schmidt-Aye

Director Pollard-Aye

Chair Steinert-Aye

Motion Carried.

The next Board Meeting is scheduled for August 14, 2026, 11:00 am at Progeny Academy Charter School. The Progeny Academy Board meets on the 2nd or 3rd Saturday of each month at 9:00 am. Please see the Progeny Academy [web page](#) for the agenda and minutes of meetings.