Progeny Academy Charter School
Regular Board Meeting
Approved Minutes
Friday, August 14th, 2026
11:00 am

Pursuant to due call and notice thereof, the Board of Director meeting of Progeny Academy Charter School, ISD 4263, was held on August 14th, 2026 at 11:00 am. Roll call was taken with the following attendance:

Member Name	Position	Present	Absent	Virtual Attendance
Mr. Jeramie Steinert	Chair	X		Employment
Mr. Thomas Schmidt	Treasurer	X		-
Ms. Nichelle Henderson	Secretary		X	-
Ms. Rose Pollard	Director		X	-
Ms. Sandra Gordon-mai Johnson	Director	X		Employment
Mr. Ambrose Russell	Director	X		Out of Town

Also Present: Ms. Nicole Nelson, Ex-Officio & Director; Ms. Wilderness Pinna, Business Office Manager

1. Call to Order; Roll Call and Recognition of Visitors
The Chair called the meeting to order at 11:16 am. The Chair acknowledged a quorum was present.

2. Conflict of Interest
Board members reviewed the agenda and no conflict of interest was noted. Ms. Nelson reported that she would disperse annual Conflict of Interest Forms after the meeting.

3. Approve Agenda
Ms. Nelson requested an amendment to 7.6.1. Treasurer Schmidt motioned for the Agenda to be approved with the amendment. The motion was seconded by Director Johnson.
Vote (Roll Call):
Treasurer Schmidt-Aye
Director Johnson-Aye
Director Russell-Aye
Chair Steinert-Aye
Motion Carried.

4. Oath of Office
Ms. Nelson reviewed the Oath of Office and stated that the document would be shared with newly elected members to complete and submit.

5. Open Forum for members of the public wishing to address the board
No comments/inquiries made by the public.

6. Reports
6.1 Monthly Reports and Payment Register-June 2026 (Ms. Pinna presenting)
Fund 01

- As of June 30, 2026 the school has received in Fund 01 a total of $1,400,494 of current Fiscal Year State, Federal, and Local revenues which is 90% of its current budgeted amount.
- As of June 30, 2026 the school has expended in Fund 01 $1,699,893 which is 99% of its current budgeted expense.
- Progeny Academy ended June 2026 with a current fiscal year to date Fund 01 deficit balance (revenues received less expenditures incurred) of ($299,368).

Fund 02

- As of June 30, 2026 the school has received in Fund 02 a total of $86,714 of current Fiscal Year State, Federal, and Local revenues which is 99% of its current budgeted amount.
- As of June 30, 2026 the school has expended in Fund 02 $64,268, which is 79% of its current budgeted expense.
- Progeny Academy ended June 2026 with a current fiscal year to date Fund 02 with a positive balance (revenues received less expenditures incurred) of $22,446.

Additional Notes

A. Progeny Academy, District 4263 had a balance of $929 in accounts receivable at June 30, 2026.
B. The Fund 2 Balance is subject to a one to two month lag in submission and receipt in funding.
C. Progeny Academy had an overall audited fund balance of $450,561 at June 30, 2025.
D. The school was paid on 80 ADM or 82 Pupil Units in June of 2026.
E. The school has completed 99% of its fiscal calendar
F. The Board also reviewed the payment register for the month.

6.2 Monthly Reports and Payment Register-July 2026 (Ms. Pinna presenting)

Fund 01

- As of July 31, 2026 the school has received in Fund 01 a total of $118,987 of current Fiscal Year State, Federal, and Local revenues which is 7% of its current budgeted amount.
- As of July 31, 2026 the school has expended in Fund 01 $71,151 which is 4% of its current budgeted expense.
- Progeny Academy ended June 2026 with a current fiscal year to date Fund 01 positive balance (revenues received less expenditures incurred) of $47,837..

Fund 02

- As of July 31, 2026 the school has received in Fund 02 a total of $0 of current Fiscal Year State, Federal, and Local revenues which is 0% of its current budgeted amount.
- As of July 31, 2026 the school has expended in Fund 02 $0, which is 0% of its current budgeted expense.
- Progeny Academy ended July 2026 with a current fiscal year to date Fund 02 with a balance (revenues received less expenditures incurred) of $0.00.

Additional Notes

A. Progeny Academy, District 4263 had a balance of $196,048 in accounts receivable at July 31, 2026.
B. The school was paid on 80 ADM or 82 Pupil Units in August of 2026.
C. The school has completed 8% of its fiscal calendar
D. The Board also reviewed the payment register for the month.

6.3 Executive Director Report (Ms. Nelson presenting)

1. Enrollment:
   A. 77 students enrolled
2. Operations:
   A. Authorizer Updates
   B. Lease Aid Application Update
   C. Title Application Status
   D. E-Rate Status
   E. Audit Updates: Procurement, Food and Nutrition, Assessment, Special Education
   F. Staff return: August 12th, 2026
   G. Open House: August 20th
   H. Partnerships: Groves Literacy, T Will Sports, Science from Scientists
3. Employment Updates
   A. Included in Consent Agenda

6.4 Authorizer Report

No report from the Authorizer.

6.5 Director Evaluation

Board members discussed the evaluation of the Director. Ms. Nelson thanked the Board for their feedback and stated that a Professional Development Plan would be shared at a future board meeting.

7.0 Consent Agenda

7.1 Minutes of June 18th, 2026 Regular Board meeting
7.2 Financial Reports & Payment Registers (June & July '26)
7.3 Executive Director Report
7.4 Updated Employee Job Descriptions
7.5 Employee Handbook-Section I
7.6 Hirings

7.6.1 Extended Employment

- Katrina Murray (Special Education)
- Cortlandt Drake (Special Education Services)
- Gabriela Guzman Estrada (School Support Services)
- Nichelle Henderson (Elementary Education)
- Lilly Nelson (Operations/Enrollment Coordinator)
- Nicole Nelson (Director)
- Angel Rabb (Special Education Services)
- Thomas Schmidt (Middle School Math)

- Nathan Starks (Middle School Social Studies)
- Pa Houa Xiong (Special Education Services
- Sue Troutman (Elementary Education)

New Employment

- Robert Stubbs (Intervention)

Treasurer Schmidt motioned for the Consent Agenda to be approved. The motion was seconded by Director Johnson.
Vote (Roll Call):
Treasurer Schmidt-Aye
Director Johnson-Aye
Director Russell-Aye
Chair Steinert-Aye
Motion Carried.

8.0 Old Business

No old business.

9.0 New Business-Action Items

9.1 Policies for the month of August (First Reading)

9.1.1 102-Equal Educational Employment & Opportunity
9.1.2 406-Public and Private Personnel Data
9.1.3 413-Harassment and Violence
9.1.4 414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse
9.1.5 415-Mandated Reporting of Maltreatment of Vulnerable Adults
9.1.6 490-Employee Misconduct & Dishonesty

Treasurer Schmidt motioned that policies 102, 406, 413, 414, 415 and 490 be received as First Readings. The motion was seconded by Director Russell.

Vote (Roll Call):
Treasurer Schmidt-Aye
Director Johnson-Aye
Director Russell-Aye
Chair Steinert-Aye
Motion Carried.

9.2 District Plans, Procedures and Policies for Review & Approval

9.2.1 E-Learning Plan
9.2.2 English Language Acquisition Program
9.2.3 Language Access Plan
9.2.4 Local Literacy Plan
9.2.5 Telehealth Plan
9.2.5 Total Special Education System (TSES)
9.2.6 Restrictive Procedures (Special Education)
9.2.7 591-Admissions with Enrollment (Revised)
9.2.8 536-Age of Entrance Policy and Procedures

After discussion, Treasurer Schmidt motioned that Plans, Procedures and Policies 9.2.1-9.2.8 be approved. The motion was seconded by Director Johnson.

Vote (Roll Call):
Treasurer Schmidt-Aye
Director Johnson-Aye
Director Russell-Aye
Chair Steinert-Aye
Motion Carried.

9.3 2026-2027 PACS Board Development Plan

After Discussion, Treasurer Schmidt motioned that the 2026-2027 PACS Board Development Plan be approved. The motion was seconded by Director Johnson.

Vote (Roll Call):
Treasurer Schmidt-Aye
Director Johnson-Aye
Director Russell-Aye
Chair Steinert-Aye
Motion Carried.

9.4 2026-2027 PACS School Improvement Plan

After Discussion, Treasurer Schmidt motioned that the 2026-2027 PACS Board School Improvement Plan be approved. The motion was seconded by Director Russell.

Vote (Roll Call):
Treasurer Schmidt-Aye
Director Johnson-Aye
Director Russell-Aye
Chair Steinert-Aye
Motion Carried.

10.0 Other

10.1 Board Activity Calendar 2026-2027

10.2 Board Resources

Ms. Nelson shared with the Board all the current resources available for access for the upcoming academic year.

11.0 Adjournment

There being no further business, Treasurer Schmidt motioned for the meeting to adjourn noting the time at 12:10 pm. The motion was seconded by Director Johnson.

Vote (Roll Call):
Vote (Roll Call):
Treasurer Schmidt-Aye
Director Johnson-Aye
Director Russell-Aye
Chair Steinert-Aye
Motion Carried.

The next Board Meeting is scheduled for September 25, 2026, 11:00 am at Progeny Academy Charter School. Please see the Progeny Academy web page for the agenda and minutes of meetings.